

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
JUNE 28, 2016**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, June 28, 2016, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Absent
Board member Nancy Eckerle	Present

Also present were Street Commissioner Jeffrey Theising, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita Boehm. Police Chief J. Michael Bennett was absent.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. Two of the three board members were present, which is a majority; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on June 14, 2016. Thereafter, a motion was made by Nancy Eckerle and seconded by Mayor Seitz to approve the minutes as published. Motion carried 2-0.

REMEMBER OUR FALLEN MEMORIAL 5K RUN/WALK

Sergeant Greg Bailey, representing the Indiana Army National Guard and the Southern Indiana Leathernecks, asked permission to use certain City streets for the Remember Our Fallen Memorial 5K Run/Walk on Saturday, September 24, 2016 from 7:00 a.m. until noon. The event will begin at 9:00 a.m. The route begins at the Jasper Armory and goes to Bartley Street, then north on Bartley to 15th Street, west on 15th Street to St. Charles Street, north on the walking path along St. Charles to the high school and return using the same route.

Mayor Seitz suggested going out and returning on 15th Street rather than Bartley Street. He also said the participants should be reminded to stay in the proper lane for traffic.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to approve the 5K run/walk on September 24, 2016 from 7:00 a.m. to noon with the event starting at 9:00 a.m. Motion carried 2-0.

HIGH WEED COMPLAINTS

Fire Chief/Code Enforcement Officer Kenneth Hochgesang reported to the board the names of property owners and the locations that have been cited under 5.12.040 weed removal/notice. The names and locations are as follows:

Owner:	Sam Polen
Location:	Second Avenue car wash
Owner:	Gregory Tretter
Location:	448 Herbig Lane
Owner:	April Lenardo
Location:	1430 Rees Street
Owner:	HookSuperX
Location:	Hoffman Road
Owner:	Todd Erwin and Brent Beck
Location:	Staat Strasse
Owner:	Samuel Mason
Location:	287 Cottonwood
Owner:	FRACAS LLC
Location:	529 W 9th
Owner:	Carrie Schmitt
Location:	1442 Briarcliff Parkway
Owner:	Creative Living Spaces LLC
Location:	1512 Jackson
Owner:	Lukas Hetterscheidt
Location:	1435 Leopold
Owner:	David Gelencher
Location:	917 E 15th

REPORTS

Fire Chief Kenneth Hochgesang distributed a copy of the monthly fuel and maintenance report for the fire department.

With the fireworks season approaching, Hochgesang reminded the public to be careful when using these items. Mayor Seitz said if fireworks land in the

street or in a neighbor's yard, the person igniting the fireworks is responsible for clean up.

Mayor Seitz acknowledged receipt of the police department's monthly activity report.

Assistant Police Chief Nathan Schmitt said the department held the first Girls and Guns class last night and it was very successful. They may plan to have another class later this year.

EQUIPMENT TESTING QUOTE

Fire Chief Kenneth Hochgesang presented the following quote to test two aerials and 460 feet of ground ladders.

American Test Center
\$500.00 each for aerial testing for a total of \$1,000
\$1.45 per foot to test ground ladders—460 feet x \$1.45 = \$667.00
Total quote \$1,667.00

UL did not submit a quote.

Hochgesang asked permission to hire American Test Center to do the fire truck testing.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to permit the fire department to have American Test Center test the fire department equipment for \$1,667.00. Motion carried 2-0.

BIDS FOR A FIRE RESCUE TRUCK

At the May 24, 2016 meeting, bids for a new fire rescue truck were taken under advisement. Fire Chief Kenneth Hochgesang said the low quote that was submitted by Fire Service Inc for \$517,533.00 did not meet the specifications. He recommended accepting the quote for \$577,796.07 that was submitted by Mid America Fire and Safety [SVI Trucks]. The estimated delivery time is 365 days.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to accept the quote from Mid America Fire and Safety [SVI Trucks] for \$577,796.07. Motion carried 2-0.

SAFewise AWARD

Personnel/Safety/Loss Control Director Cale Knies said The Safewise Report released its 2016 Safest Cities in Indiana and Jasper ranked 10th in the state. Knies presented a certificate commemorating the award to the City of Jasper and its police department. Assistant Police Chief Nathan Schmitt accepted the award from Knies.

LETTER OF RESIGNATION

Assistant Police Chief Nathan Schmitt said Traffic Safety Auxiliary Officer Rebecca Hutton submitted her letter of resignation effective June 17,

2016. She will continue working for the police department as a telecommunicator.

A motion was made by Nancy Eckerle and seconded by Mayor Seitz to accept the resignation of Rebecca Hutton as a traffic safety auxiliary officer. Motion carried 2-0.

OPERATION PULLOVER GRANT AND RATE OF PAY

Assistant Police Chief Nathan Schmitt asked permission to apply for an Operation Pullover Grant. He said this is a federal grant that passes through the Indiana Criminal Justice Institute. Schmitt explained that when an officer patrols for operation pullover, the officer only focuses on the purpose of that program such as drunk drivers and does not respond to regular calls.

Schmitt also asked the board to approve the new overtime rate of \$38.00 per hour that must be based on the first class officer's regular pay set forth in the salary ordinance. [$\$1010.99/\text{wk}$ divided by 40 hours = $\$25.27/\text{hr}$ times one and one half = $\$37.91$; for ease of record keeping the $\$37.91$ was rounded to $\$38.00$]

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to give the Jasper Police Department permission to apply for the Operation Pullover Grant and pay at \$38.00 per hour to meet regulations. Motion carried 2-0.

LIQUIDROAD SURFACE COATING QUOTE

Street Commissioner Jeffrey Theising presented the following quote from SealMaster for LiquidRoad surface coating for 36,629 sq yards for \$71,704. LiquidRoad is a trademark surface coating provided solely by SealMaster of Indianapolis, Indiana. This product will be used on 22 streets in 2016. Theising said they plan to start next week. This method was applied to some City streets in 2012, 2013, and 2014 with satisfactory results. He recommended accepting the quote.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to accept the quote for \$71,704 for LiquidRoad surface coating. Motion carried 2-0.

REJUVTEC QUOTE

Street Commissioner Jeffrey Theising presented a quote from Dustmasters Inc dba Rejuvtec, a sole source provider, to apply an asphalt rejuvenating agent to approximately 73,205 square yards on approximately 14 City streets for \$1.08 per square yard. The total rejuvtec base quote is \$79,061.40. Theising said this method of asphalt and pavement preservation was applied to some City streets in 2009, 2013, 2014, and 2015 with satisfactory results.

A motion was made by Nancy Eckerle and seconded by Mayor Seitz to accept the quote from Rejuvtec at \$1.08 per square yard for approximately 73,205 square yards for a base quote of \$79,061.40. Motion carried 2-0.

STREET CLOSURE

Street Commissioner Jeffrey Theising asked permission to close Bittersweet Drive from Northwood Avenue to 31st Street in order to repair a storm sewer. He said they will probably start tomorrow and it could take two days. The street will be closed from 7:30 a.m. to 4:00 p.m. but it will be open on Friday.

A motion was made by Nancy Eckerle and seconded by Mayor Seitz to close Bittersweet Drive between Northwood Avenue and 31st Street from 7:30 a.m. to 4:00 p.m. and have it open on Friday. Motion carried 2-0.

50/50 SIDEWALK REPLACEMENT PROGRAM

City Engineer Chad Hurm said Kyla Knies-Schepers, 1525 Vine Street, would like to be included in the 50/50 sidewalk replacement program. He said the area meets the City's criteria. The total cost of the project is \$1,898.60 and the owner's share is \$949.30.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to accept the request of Knies-Schepers at 1525 Vine Street for the 50/50 sidewalk replacement program for a total project cost of \$1,898.60 with Knies-Schepers paying \$949.30. Motion carried 2-0.

ADJOURNMENT. There being no further business to come before the board, a motion was made by Nancy Eckerle and seconded by Mayor Seitz to adjourn the meeting. The motion carried 2-0 and the meeting adjourned at 8:40 a.m.

The minutes were hereby approved ____ with X without corrections or clarification this 12th day of July, 2016.

Mayor Terry Seitz, Presiding Officer

Attest: _____
Juanita S. Boehm, Clerk-Treasurer